



**CITY OF FAIRWAY, KANSAS
2020 BUDGET**

CALENDAR OF EVENTS

- MAR** **1** Dept. Directors begin to develop Decision Packages. Fixed costs will be determined by April 20.
27 **Finance Committee Meeting*** to discuss 2020 Budget Calendar. General Fund PRELIMINARY Revenue budget projection will be presented by April 25.
- APR** **19** **CIP requests due to City Administrator.** Fixed Costs determined and given to Dept. Directors.
24 **Finance Committee Meeting*** to discuss CIP and Preliminary Revenue budget projections and Budget Goals as drafted by Department Heads.
- MAY** 1-15 Dept. Directors hold Committee Meetings to review Decision Packages. Committees should make recommendations for budget based on service levels. CIP will also be discussed.
17 **Dept. Budgets, Decision Package Worksheets due to City Administrator.**
29 **Finance Committee Meeting*** to review Department Budgets and first draft of overall Budget. Adjustment recommendations should be made, if needed.
- JUNE** 3-11 Committees meet to adjust budgets per May 30 direction, if needed.
13 **Updated Department Budgets due to City Administrator.**
26 **Finance Committee Meeting*** to review second draft of overall Budget. Adjustment recommendations should be made, if needed.
- JULY** **11** Public Forum to discuss the Budget.
24 **Finance Committee Meeting*** to discuss comments from Public Forum, make revisions, if necessary, and finalize Notice of Budget Hearing.
 30 Notice of Budget Hearing published in the Legal Record to meet 10-day publication requirement
- AUG** **12** Budget Public Hearing, 6:45 pm & City Council meeting, 7:30 pm to adopt 2020 Budget

2020

JANUARY						
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Please note: Finance Committee Meetings and the Public Forum highlighted in yellow. Other Committee Meetings will be posted on the Public Meeting Notice Calendar as they are scheduled. Additional Finance Committee Meetings may be scheduled, if needed.

*Finance Committee Meetings are held at 7:30 am at Fairway City Hall in the Conference Room unless otherwise noted.