



**CITY OF FAIRWAY, KANSAS  
2019 BUDGET**

**CALENDAR OF EVENTS**

- FEB 28** Finance Committee Meeting\* to review Budget calendar.
- MAR 1** Dept. Directors begin to develop Decision Packages. Fixed costs will be determined by April 20.  
**28** Finance Committee Meeting\* to discuss 2019 Budget Goals. General Fund PRELIMINARY Revenue budget projection will be presented by April 30.
- APR 20** CIP requests due to City Administrator. Fixed Costs determined and given to Dept. Directors.  
**25** Finance Committee Meeting\* to discuss CIP and Preliminary Revenue budget projections.
- MAY 1-15** Dept. Directors hold Committee Meetings to review Decision Packages. Committees should make recommendations for budget based on service levels. CIP will also be discussed.  
**18** Dept. Budgets, Decision Package Worksheets due to City Administrator.  
**30** Finance Committee Meeting\* to review Department Budgets and first draft of overall Budget. Adjustment recommendations should be made, if needed.
- JUNE 1-12** Committees meet to adjust budgets per May 30 direction, if needed.  
**14** Updated Department Budgets due to City Administrator.  
**27** Finance Committee Meeting\* to review second draft of overall Budget. Adjustment recommendations should be made, if needed.
- JULY 12** Public Forum to discuss the Budget.  
**25** Finance Committee Meeting\* to discuss comments from Public Forum, make revisions, if necessary, and finalize Notice of Budget Hearing.
- AUG 1** Notice of Budget Hearing published in the Legal Record to meet 10-day publication requirement  
**13** Budget Public Hearing, 6:45 pm & City Council meeting, 7:30 pm to adopt 2019 Budget

**2018**

JANUARY						
Su	M	T	W	Th	F	Sa
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FEBRUARY						
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MARCH						
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JUNE						
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JULY						
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AUGUST						
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Please note: Finance Committee Meetings, Ward Meetings/Public Forums highlighted in yellow. Other Committee Meetings will be posted on the Public Meeting Notice Calendar as they are scheduled. Additional Finance Committee Meetings may be scheduled, if needed.

\*Finance Committee Meetings are held at 7:30 am at Fairway City Hall in the Conference Room unless otherwise noted.