



**CITY OF FAIRWAY, KANSAS
2018 BUDGET**

CALENDAR OF EVENTS

- FEB 23** Finance Committee Meeting* to review Budget calendar.
- MAR 1** Dept. Directors begin to develop Decision Packages. Fixed costs will be determined by April 20.
MAR 29 Finance Committee Meeting* to discuss 2018 Budget Goals. General Fund PRELIMINARY Revenue budget projection will be presented by April 30.
- APR 19** **CIP requests due to City Administrator.** Fixed Costs determined and given to Dept. Directors.
APR 26 Finance Committee Meeting* to discuss CIP and Preliminary Revenue budget projections.
- MAY 1-15** Dept. Directors hold Committee Meetings to review Decision Packages. Committees should make recommendations for budget based on service levels. CIP will also be discussed.
MAY 17 **Dept. Budgets, Decision Package Worksheets due to City Administrator.**
MAY 31 Finance Committee Meeting* to review Department Budgets and first draft of overall Budget. Adjustment recommendations should be made, if needed.
- JUNE 1-12** Committees meet to adjust budgets per May 31 direction, if needed.
JUNE 14 **Updated Department Budgets due to City Administrator.**
JUNE 28 Finance Committee Meeting* to review second draft of overall Budget. Adjustment recommendations should be made, if needed.
- JULY 13** Ward Meetings to discuss the Budget.
JULY 26 Finance Committee Meeting* to discuss comments from Ward meetings, make revisions, if necessary, and finalize Notice of Budget Hearing.
- AUG 1** Notice of Budget Hearing published in the Legal Record to meet 10-day publication requirement
AUG 14 Budget Public Hearing, 6:45 pm & City Council meeting, 7:30 pm to adopt 2018 Budget

2017

JANUARY						
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FEBRUARY						
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AUGUST						
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Please note: Finance Committee Meetings, Ward Meetings/Public Forums highlighted in yellow. Other Committee Meetings will be posted on the Public Meeting Notice Calendar as they are scheduled. Additional Finance Committee Meetings may be scheduled, if needed.

*Finance Committee Meetings are held at 7:30 am at Fairway City Hall in the Conference Room unless otherwise noted.