



**CITY OF FAIRWAY, KANSAS
2016 BUDGET**

CALENDAR OF EVENTS

- FEB 25** Finance Committee Meeting* to review Budget calendar
- MAR 2** Dept. Directors begin to develop Decision Packages. Fixed costs will be determined by April 22
MAR 25 Finance Committee Meeting* to discuss 2016 Budget Goals. General Fund PRELIMINARY Revenue budget projection will be presented by April 30.
- APR 20** **CIP requests due to City Administrator.** Fixed Costs determined and given to Dept. Directors.
APR 29 Finance Committee Meeting* to discuss CIP and Preliminary Revenue budget projections.
- MAY 1-19** Dept. Directors hold Committee Meetings to review Decision Packages. Committees should make recommendations for budget based on service levels. CIP will also be discussed.
MAY 18 **Dept. Budgets, Decision Package Worksheets due to City Administrator**
MAY 27 Finance Committee Meeting* to review Department Budgets and first draft of overall Budget. Adjustment recommendations should be made, if needed.
- JUNE 1-12** Committees meet to adjust budgets per May 27 direction, if needed
JUNE 15 **Updated Department Budgets due to City Administrator**
JUNE 24 Finance Committee Meeting* to review second draft of overall Budget. Adjustment recommendations should be made, if needed.
- JULY 14&16** Ward Meetings to discuss the Budget.
JULY 22 Finance Committee Meeting* to discuss comments from Ward meetings, make revisions, if necessary, and finalize Notice of Budget Hearing (*Note: Meeting is 1 week earlier than usual*)
JULY 28 Notice of Budget Hearing published in the Legal Record to meet 10 day publication requirement
- AUG 10** Budget Public Hearing, 6:45 pm & City Council Meeting, 7:30 pm to consider adoption of 2016 Budget

2015

JANUARY						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
FEBRUARY						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
APRIL						
Su	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30
JUNE						
Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
Su	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
AUGUST						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Please note: Finance Committee Meetings, Ward Meetings/Public Forums highlighted in yellow. Other Committee Meetings will be posted on the Public Meeting Notice Calendar as they are scheduled. Additional Finance Committee Meetings may be scheduled, if needed.

*Finance Committee Meetings are held at 7:30 am at Fairway City Hall in the Conference Room unless otherwise noted.